1:1 Learning Initiative’s Acceptable Use Policy

Laptop Agreement Addendum

Effective February 1st, 2016

Added Rules and Policies

The following have been added to the AUP and Laptop Agreement

• Student and parent(s) must have laptop repairs and maintenance done in a timely manner. All laptops have Apple Care policies which provide free services at an retail Apple Store Genius Bar. Reservations for the Apple Store can be made at http://www.apple.com/retail/geniusbar/

• Loaners are available if the student’s laptop is being held for repair. Student must provide proof from the Apple Store. A loaner will be provided to the student from the Technology Resource Center by the TRC Manager. Loaners will not be provided for laptops that were forgotten, lost, damaged, or out of battery.

• As students are expected to keep these laptops in their backpacks which will contain supplies and materials, the student must keep his laptop in a hard case at all times to prevent damage. If the provided is lost or damaged, it is the student’s responsibility to replace with an equivalent hard case. Sleeves and soft cases cannot be used as a replacement.

• Students are expected to arrive at class with a laptop that is sufficiently charged. Teachers are not expected to provide students an opportunity to charge their laptops in class. Students can use their own chargers in the TRC, if necessary.

• Content displayed on the laptop or shared online, including Crespi Connect and Google Apps for Education, must be consistent with the learning environment and the values of Crespi Carmelite High School. A student's laptop can be viewed by faculty and staff at any time while connected to the campus network. A student can not be monitored at home.

• Student and parent(s) may not modify any settings made by the administration in System Preferences > Sharing > Remote Management. Apple Remote Desktop will be used to manage some software and updates for the laptops and will provide teachers with some classroom management tools. Violation of this policy can result in a Category 2 or Category 3 infraction and a Saturday Detention.

• Student must practice good digital citizenship. As a member of the global society with virtually unlimited access to information via the internet, it is important that the student respect others online and be diligent about protecting his digital footprint. More details about digital citizenship can be found here: https://www.commonsensemedia.org/blog/digital-citizenship

• All messaging services, including Crespi Connect messaging and celts.crespi.org Gmail, is to be used to help you communicate better with your teachers, counselors, and classmates so can better your education. Any abuse of messaging will result in disciplinary action.

• Students are responsible for keeping their laptops up to date. Any official updates will be announced and should performed at home, so the school network does not get congested.